



RPB PHYSICIAN-SCIENTIST AWARD

Fall 2021 Guidelines

DEADLINE

Nomination Form:* June 15, 2021

Application:* July 1, 2021 (awarded in December)

DESCRIPTION

RPB Physician-Scientist Award: \$300,000 payable in two payments, \$150,000 per payment with the second payment contingent upon approval of a 14-month substantive progress report.

The RPB Physician-Scientist Award promotes the clinical and/or basic research of clinicians.

Awardees will be required to submit a substantive progress report after 14 months. This request will be competitively reviewed, and the final payment is contingent upon approval of this report.

Awardees will be required to expend the award within three (3) years if granted the full \$300,000. Otherwise, the awardee is required to expend the initial \$150,000 award payment within two (2) years.

ELIGIBILITY

- RPB-supported Chairs can nominate one MD or MD/PhD currently holding a primary academic position as Assistant Professor or Associate Professor in ophthalmology. PhDs are ineligible. Interim or acting Chairs cannot nominate a candidate for this award.
- **Candidates are required to devote at least 25% of their time to research and at least 20% of their time to clinical activity.** Candidates are not required to have R01s, but such funding will be viewed favorably. Though not a requirement, presentation of preliminary data may increase your chances.
- Any part of the RPB grant not earmarked for salary should be used to equip and staff the awardee's lab and fund research efforts. The grant cannot replace salary support currently derived from other sources.
- Previous recipients of this award are not eligible to apply.
- Chairs may nominate only one person per grant category, per cycle. Candidates must be full-time faculty in the department of ophthalmology by the application deadline. Any previous individual RPB grants to the candidate must be fully spent and recognized as *terminated* by RPB before an individual researcher may apply for another RPB grant. This only applies to the candidate and not to the mentors and/or collaborators. **All RPB grants must remain free of institutional overhead** and are non-transferable to other individuals or other institutions. Should the awardee leave the department of ophthalmology, the department must return any unspent funds. Any equipment purchased with RPB funds is the property of the Department of Ophthalmology. Complete grant stipulations are included in award letters.
- Grant disbursement of first \$150,000 is contingent upon the execution of RPB's Letter of Agreement. The final disbursement of \$150,000 is contingent upon continuation of the executed Letter of Agreement AND approval of substantive progress report.

**If the deadline falls on a weekend or holiday, please consider the deadline to be the following business day.*

REPORTING

- The form and guidelines for the 14-month substantive progress report will be distributed to the awardees, ophthalmology department Chairs, and research grant administrators in November 2022. **This progress report is due March 1, 2023.**
- Additionally, an annual research summary report is required while the Physician-Scientist Award is active. A final report is required once funds are expended. An annual year-end financial report is also required while the Award is active.
- Failure to properly report and credit research funded by RPB places the grant at risk for termination.

NOMINATION FORM AND APPLICATION SUBMISSION

Nomination Form: Nomination forms are a requirement. For the July 1 application deadline, nomination forms are due no later than June 15. Applications received without a prior nomination form will not be accepted.

Complete the nomination form and email to Pattie Moran at pmoran@rpbusa.org by June 15. Nomination forms should be sent as Word documents only.

Application: RPB will accept applications and *most* supporting documentation via the password-protected page on RPB's website that has been established for application submission. Please note only one (1) upload action, with application and all applicable supporting documentation, will be accepted per candidate. This upload must be received **no later than 11:59pm ET on the deadline date.**

- Go to www.rpbusa.org to log in.
- Enter the password: **Research** (not case sensitive)
- Click on the "Upload Grant Application" button to go to the upload form.
- Once you are on the upload form, enter your email address in the "From email" field.
- Upload your application and supporting documentation by browsing for them on your computer using the "Browse" button on the form.
- Use the Message box to add additional information, if any.
- Before clicking "SendThisFile" to send your submission, check that the information is complete.
- Click the "SendThisFile" button to send your application and supporting documentation.

DOCUMENTATION SUBMISSION

The single upload action must include **only** three (3) separate documents:

1. Signed, completed application form, in PDF.
2. Signed, completed application form, in Word.
3. Supporting documentation: The third document must include, in PDF, **in this order:**
 - The candidate's NIH-style biosketch, in PDF; limit five (5) pages. The candidate must adhere to current NIH format and instructions. The biosketch **MUST** include a link to the candidate's complete list of published work using the reference tool, *My Bibliography*. Biosketches submitted in any other format will be disqualified.

- A statement from the Chair describing the candidate's scientific expertise, current research objectives, the clinical relevance of his/her research activities, his/her record of accomplishments, and any aspirations which may lead to future scientific achievement. Statement must be on letterhead, signed, in PDF, and addressed to "RPB's Review Committees." Limit to three (3) pages and font size 10-point or higher.
- The candidate's detailed scientific statement, in PDF, outlining the research and objectives to be pursued if granted. Statement should include an explanation of how RPB funds will be used. Limit statement to four (4) pages with references included on a fifth page. Entire statement should not to exceed five (5) pages. Font size 10-point or higher.
- If collaborating with others, list each collaborator and describe his/her role in the proposed research. Limit document to two (2) pages, in PDF. Font size 10-point or higher.
- If collaborating with others, each collaborator must submit a letter of support and commitment to the proposed research. Statement must be on letterhead, signed, in PDF, and addressed to "RPB's Review Committees." Limit each letter to one (1) page, in PDF. Font size 10-point or higher.
- Institution's IRS 501c(3) Letter of Determination or other Federal determination letter and Federal Employment Identification Number, in PDF.

Recommendation letters are NOT required for this application.

Materials received after the deadline will not be accepted and will render the submission as incomplete. Incomplete submissions are not forwarded to RPB's review committees and are automatically declined. If the deadline falls on a weekend or holiday, proposals will be accepted the first following business day. Do not alter application format. Do not include manuscripts, reprints, or any information not required by RPB. **Notify RPB if there are any changes to the status of major pending grants after the application has been submitted.**

Granting of awards is at the full discretion of RPB; we reserve the right to not make any award, based on the submissions.

Any questions, please contact Pattie Moran at 646-892-9566 or pmoran@rpbusa.org.